



## Ontario Adventure Rowing Privacy Policy

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### Purpose

For not-for-profit organizations in Ontario, the privacy of personal information is governed by the Personal Information Protection and Electronic Documents Act (PIPEDA). This Policy is based on the standards required by PIPEDA as interpreted by Ontario Adventure Rowing (OAR).

As a Member of Rowing Canada Aviron and Row Ontario, OAR recognizes Member's right to privacy with respect to their personal Information. This policy describes the way that the club uses, safeguards, discloses, and disposes of personal information.

### Policy

OAR may collect personal information from Members and prospective Members, to the extent that information allows these persons to:

- receive communications from OAR, including newsletters
- be nominated for awards and honoraria
- communicate between Members
- register for tours and events
- receive emergency medical attention
- be part of Membership demographic research and programming decisions within the club

OAR will not, as a condition of providing a product or service, require Members to consent to the use, collection, or disclosure of Personal Information beyond what is required to fulfill the uses listed above. OAR stakeholders will be made aware of the importance of maintaining the confidentiality of Personal Information.

The Club may disclose Personal Information without the Member's knowledge or consent only:

- To a lawyer representing the Club
- In an emergency threatening a Member's life, health, or security
- To an archival institution
- If otherwise required by law

Personal Information will be retained as long as reasonably necessary to enable participation in events, and tours, and in order to maintain historical records as may be required by law or by governing organizations. This information will be protected against loss or theft, unauthorized access, disclosure, copying, use, or modification by security safeguards appropriate to the sensitivity of the personal information.

By providing Personal Information to the Club, Members are implying their consent to the use of that Personal Information for the purposes identified in the policy.